



# Oak Grove Community Council

## OGCC Board Meeting Minutes July 8, 2019

**What:** Oak Grove Community Council Board Meeting  
**Where:** Oak Lodge Water Services District  
14496 SE Rive Road, Oak Grove  
**When:** July 8, 2019 - 6:45 p.m.

**Board Members in Attendance:** 5

Valerie Chapman, Jane Civiletti, Jan Lindstrom, Jim Meyer, Greg Wenneson  
Apologies: Joseph Edge, Jason Schreppel

**Visitors and Guests in Attendance:** 1

Tina Canham, Oatfield Ridge resident

**6:45 p.m. Call to order / introductions / call for discussion items not on the agenda**

Vice Chair Valerie Chapman called the meeting to order, sitting in for Joseph Edge, who could not make it due to illness. Valerie called for additional items for the agenda and none were brought forward.

**6:49 p.m. Approval of previous meeting minutes: June 6, 2019**

Valerie asked if there were any changes or additions to the June 6th board meeting minutes. There being none, the minutes were approved as distributed. Jan asked if anyone read the June 26 general meeting minutes and, if so, had any changes or additions. Regarding VR-2019-004 -- 5111 SE Lake Road, Greg Wenneson said he thought the membership voted to do an in-depth review of the neighborhood before recommending approval. Jan said she would make that change in the minutes and re-post them on the website.

**6:50 p.m. I. Old Business**

- 1. Delegation of Chair responsibilities:** Valerie said the original Delegation of Chair responsibilities sign-up sheet went missing. Jan said she found it, but no one had signed up for any additional duties anyway. The sheet was circulated again and Valerie asked people to consider what items they might be able to take on. Jason volunteered to contact Jean Chapin from Friends of the Oak Lodge Public Library regarding yard signs, since we need new ones and the Garden Tour signs look very nice and durable. We discussed purchasing a dozen, or something close to that which would give us the best price break.
- 2. County email vault address:** There has been no word back from the County regarding the email address for some kind of email storage "vault" that Stephen Madkour mentioned at

our CPO training. We decided to just cc Madkour on all of our emails (just kidding). Jan offered to follow up our County contacts to see if this mythical email box exists.

7:00 p.m.

## II. New Business

1. **Review June 26 meeting:** The general feeling was that the meeting went very well, though still felt a little rushed. Presenters have a difficult time adhering to the time limit given, or else generate a lot of questions from the audience. Perhaps we should have a timer or someone to hold up "warning" and "finish" cards? Valerie also said there was misleading information prior to the meeting on Next Door, which indicated that the main topic of our meeting would be the Overnight Safe Shelter proposal at King of Kings Church. Some concerned residents came to the meeting expecting that type of a deep-dive and left, perhaps feeling disappointed. There was not much more we could say beyond that with the changes the church had presented, it appeared they were meeting all of the criteria set forth by the County. We talked about having announcements at the beginning of the meeting, but it was pointed out that the main focus of the OGCC is LUART, so we shouldn't delay discussion of LUART items in favor of announcements. Still, we might not need to have the same people giving updates every week.
2. **Committee updates:**
  - a. **MAP-IT:** Next meeting on Tuesday, July 16th. No other update.
  - b. **LUART:** Milwaukie variance VR-2019-004 Home Occupancy, not yet received.
  - c. **OG-LO Bridge:** Next meeting July 22nd. Concord Task Force -- The architecture firm has been selected by the RFP subcommittee and the County; the community is invited to meet the team at a July 31 combined Concord and Gladstone Task Force meeting.
  - d. **Concord Task Force:** The task force did not meet in June or during its regularly scheduled time slot the first week of July. The County scheduled a joint meeting of the Concord and Gladstone Task Forces to introduce members to the recently selected architecture firm for both projects. The public is invited to attend the meeting on July 31 at 6:30 p.m. at the Gladstone Senior Center.
3. **Planning for July 24 regular meeting:** We decided to recommend to Joseph that we not have a featured business or non-profit at the July meeting, allowing more time for what could be a robust discussion of the Oak Grove-Lake Oswego Bike/Ped Bridge (especially since some people have raised the idea of making the bridge strong enough to carry vehicular traffic, at least for ambulances; this could make the project go way over budget). Jan suggested checking with Annette Guariello to make sure she has a significant HDOG Design Committee update before including this item on the agenda.
4. **Work Session:** Annual Budget (per bylaws) – Treasurer Jane Civiletti  
Jane held a budget workshop for board members, explaining the items paid for, reimbursed and deposited in the OGCC checking account over the past several years and the current status of our account. She recommended we target \$2500 for a reserve and also that we begin making donations to local people / organizations again as has been done in the past. We talked about planting a tree in honor of someone who has given service to the community, such as Baldwin van der Bijl for his years as OGCC chair, rather than giving a certificate or plaque (or maybe a plaque at the tree). We would ask the membership to vote on the specific donations.

We established the following as our **Budget for 2019-20**:

<u>Amount / item</u>	<u>IN/OUT</u>
Current balance / IN	\$2501
Donations from membership / IN	\$ 600
County annual CPO expense reimbursement / IN	\$ 150
Web hosting / OUT	\$ 80
Website maintenance / OUT	\$ 180
Contingency / OUT	\$ 500
Community distribution (donations) / OUT	\$ 500

**MOTION:** Jane moved that we accept the agreed-upon amounts as our 2019-20 budget. Jim Meyer seconded. The motion passed unanimously.

#### **5. Land Use Application Review**

a. 20174-19 King of Kings Overnight Safe Shelter – Valerie noted that our decision to recommend or deny the application can only be based on does it follow the guidelines set up by the County for the Overnight Safe Shelter program. Based on feedback, King of Kings amended its program in these ways:

- i. Guests no longer allowed to visit program members on-site
- ii. There will always be a church contact available for area residents in case of urgent concerns
- iii. Overnight safe shelter spaces for vehicles have been moved closer to the church and further from neighboring homes.
- iv. Firearms are prohibited
- v. A security firm will be hired to patrol the parking lot

Jim asked how long participants would be able to stay on the church property and Valerie said there currently was no time limit. Some people have given feedback to King of Kings about wanting time limits; they may amend it as time goes on. We discussed recommending that King of Kings have ongoing meetings or an interim review process and remain open to continuing feedback from neighbors.

**MOTION:** Jim moved that as part of our response to the King of Kings application, we suggest the church arrange for monthly meetings and remain open to feedback from the community. Jane seconded.

Visitor **Tina Canham** asked to speak during the discussion portion of the motion. Tina said she lives near the King of Kings church and said she and a neighbor became really alarmed when they researched Better Outcomes through Bridges, the Providence program that screens participants for the program. She said the program screens people for 20 ER visits within 12 months or 6 visits in 6 weeks. They're also screened for behavioral health issues and substance abuse issues. The program does not require on-site drug testing or require sobriety for participation.

Valerie said Mikaela, the person in charge at Providence, never explained at the meeting she attended what criteria they would be using for screening. She would like to reach

out to Mary Zaharie from King of Kings and Mikaela to discuss this new information. We don't know if King of Kings was aware of this screening information or not

**MOTION:** Valerie moved that we table the King of Kings discussion until we get more information about this new information. Jim seconded. It passed unanimously.

- b. Z0254-19 – Maple 7-lot subdivision. No issues. Greg looked at it. Meets the criteria
- c. Z0292-19 – Cardinal home occupation / painting business. No detailed report yet. Some neighbors are unhappy with the work trucks parking on the property. Valerie announced that we are looking for someone to be on the LUART committee. She suggested making an announcement at the next general meeting in order to recruit people.

Greg Wenneson volunteered to be on the LUART committee.

#### **6. Discussion Items:**

- a. Trolley Trail Festival – Saturday, August 24<sup>th</sup>  
Sign-up sheet passed around for board members to sign up to work OGCC booth. We're proposing handing out a flyer about the CPO, explaining what we do. Also collecting names and emails to add to our mailing list. We also talked about having prizes in the booth, although Jan noted that MAP-IT and MABA have a subcommittee planning the three booths (OGCC, Jennings Lodge CPO and MAP-IT / MABA) and the members are planning to secure prizes for giveaways.
- b. CPO Summit Discussion Items: CRFAC, STF, Urban CPOs group
- c. Inclusive public engagement  
We discussed outreach opportunities, like visiting area schools, PTAs, PTOs to encourage new people to attend meetings.
- d. Z0097-19 decision review
- e. Motions, procedures, etc.  
We discussed changing the OGCC voting requirements from five meetings in a calendar year to two meetings. Jane said she felt uncomfortable voting on this without the full board present. We discussed making the issue front and center at our next board meeting.

**MOTION:** Jim moved that we change the voting requirement for OGCC meetings from five meetings to two meetings per calendar year. Greg seconded. The motion passed unanimously.

**8:00 p.m. Public comments:**  
None additional.

**8:10 p.m. Schedule review:**

- Regular meetings: Rose Villa Performing Arts Center  
July 24, Aug. 28
- Board meetings: Oak Lodge Fire Station  
Aug. 1, Sept. 5

**8:15 p.m. Adjourn**